



December 22, 2016

To: Extension Agents and Day Camp Facilitators

Deryl E. Waldren

From: Deryl E. Waldren, Extension 4-H Specialist
NW Area Extension Office

Subject: 2017 Northwest Area 4-H Day Camps

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The 2017 Northwest Area 4-H Day Camps will soon be upon us. The guidelines administered by the Northwest 4-H Advisory Committee have been finalized to award moneys to help defray expenses. To receive the full \$225.00 stipend, counties must complete at least two day camps in the county or one day camp and one participating day camp (day camp booth, promotional booth, other exhibit day or kids' day at the county fair, etc.) and return all requested reports and forms by the deadlines. Some counties recently have not completed the two day camps or combination listed above. In 2017, the stipend will again be reduced by \$25.00 for a total of \$200.00 for those counties not completing the required number of day camps or providing sufficient documentation.

New in 2017 is the clarification that actual expenses will be reimbursed up to \$225.00 for single camps and up to \$350.00 for multi-county camps. Expenses under the maximum amount will only be paid up to the amount of the listed expenses. Expenses must be noted in the final report in the budget section. Counties/Districts may buy 4-H Grows Here materials to promote 4-H locally, and these will count as an acceptable expense.

Continuing in 2017 will be the winter day camp program. Counties may apply for a winter version of the summer program. Counties may apply for both or summer or winter. The same rules apply for both application periods meaning in the winter period to get the full \$225, it is necessary to conduct two day camps, or one day camp and one type of promotion, exhibition, booth, or display at a public event promoting your 4-H program. There are two application periods:

Winter Day Camps – Single and Multi-County Applications/Intent forms are due January 15th annually and final reports are due May 15th annually for day camps conducted between January 15th and May 1st annually.

Summer Day Camp – Single and Multi-County Applications/Intent forms are due March 15th annually and final reports are due October 15th annually for day camps conducted between May 2nd and September 15th annually.

In addition, to receive the full summer \$225.00, counties must have a volunteer (youth or adult) participate annually in the NW Youth & Leaders' Forum, (details TBA), hold at least two day camps in the county or one day camp and one participating day camp. All forms and reports are required to be completed. The majority of the registration cost for teens and adults to the NW Youth & Leaders' Forum will be covered in addition to the \$225.00 amount. There may be a small nominal fee charged per participant.

Enclosed in this packet is an invoice for the Day Camp Fee. This fee of \$10.00 is for maintenance and rental of all day camp equipment. A list of equipment is available at the Northwest Area Office in Colby and at the Phillips-Rooks District, Phillipsburg office. The check-out information is also posted on the NW Area 4-H web site, <http://www.northwest.k-state.edu/4-h/staff-downloads/>. Please make the check payable to "KSU," and return it to this office.

As in the past, we are asking that you please send us dates and theme names for your 2017 day camps as soon as you have them scheduled.

Also enclosed is the application for the multi-county camps. If you have plans for a group of counties working together, complete this form. Funding will be granted for up to five multi-county day camps at \$350.00 for each group for a total of \$1,750.00.

A "review committee" will again be selected to review the completeness of all day camp summaries. Summaries that are not complete and/or that do not have expenses meeting or exceeding the maximum amount will not receive the full \$225.00 or \$350.00 stipends. Pictures with captions must accompany your summary.

Thanks for your cooperation and happy day camping!

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